



MT. JULIET CHRISTIAN ACADEMY

Mission Statement: As a ministry of First Baptist Church Mt. Juliet for over 40 years, our mission is to partner with families in developing students to think, lead, and live as Christians based upon a biblical worldview.

Job Description

JOB TITLE: Extended Care Worker | REPORTS TO: Extended Care Director

PRIMARY PURPOSE: Provide child services in the academy's before and after-school child care program by supervising children in a safe and caring atmosphere.

QUALIFICATIONS:

- Must be a Christian with sound Christian character and witness.
- Must pass criminal background check and demonstrate Christian principles in relating to students, parents and others.
- Understanding of the characteristics and development of young children.

DUTIES AND RESPONSIBILITIES: This position may perform to a greater or lesser extent some or all of the following duties:

- Follow policies relative to student safety and discipline.
- Engage children in enjoyable, instructive and creative activities.
- Relate in a positive "service-oriented" manner with parents and faculty.
- Secure required training in compliance with standards of the State of Tennessee.
- Comply with state mandated specifications relative to child/worker ratios, safety, cleanliness and security measures.
- Document attendance and departures and be familiar with information relative to non-custodial parents, parental and emergency contact information.

EXPERIENCE:

- High school diploma or equivalent.
- Experience in child care or supervision of school-aged children.