



PRESCHOOL GUIDELINES



Mt. Juliet Christian Academy

735 N. Mt. Juliet Road

Mt. Juliet, TN 37122

615-758-2427

www.mjca.org

Children must be potty-trained. Wearing diaper-like pull ups is not considered being potty-trained. Children should be able to get their clothes up and down in the bathroom and be covered when they come out of the bathroom.

In the event a bathroom accident does occur, a change of clothes should be available in the child's backpack at all times. The teacher will change or help the child change clothes according to the child's ability with a witness present. The witness will be an adult (another teacher, a staff member, school administrator or church staff). The teacher and witness will complete and sign a "Change of Clothes Notification" form. A copy of that form will be sent home with the child that day to be signed and returned by the parent. The form will be filed in the child's folder. The change of clothes will be made in a timely manner as soon as a witness can be located.

A teacher will always leave the door open while in the bathroom assisting a child. Bottoms of 3-year olds can be wiped after a BM without a witness present. The bathroom door will never be closed completely. The child will need to request the teacher's assistance. Four year olds should be able to wipe without assistance.

Guidelines as recommended by Linda Solina
State Department of Education
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